



Tip of the Week: Redirect Tool in Canvas

Napa Valley College McCarthy Library

Redirect Tool



in Canvas



Tip #50

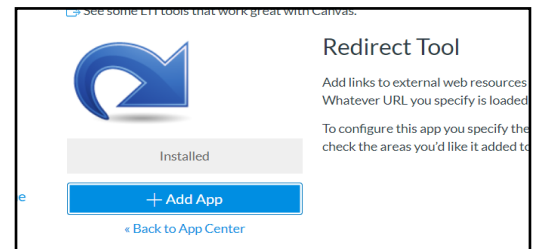
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There are many fine apps in Canvas, including the Redirect Tool. It is great for adding items to your course's navigation links. For example, you can add the McCarthy Library to your course's navigation links. Here are the steps:

1. Go to "Settings" under your course's navigation.
2. Click on "Apps" (fourth tab at the top).
3. Type "Redirect Tool" into the search box.
4. You will get an image that looks like a big blue arrow (Picture 1).
5. You will then click on that blue arrow.
6. You will see the option "Add App" (Picture 2). Click on "Add App."
7. You will now see a place for you to copy and paste a URL (Picture 3). Try using the McCarthy Library's URL: <https://www.napavalley.edu/Library/Pages/default.aspx>. Replace the name with "McCarthy Library."
8. Now click on the box next to "Show in Course Navigation." The first box, "Force open in new tab," is automatically checked, but you can unclick it if you desire. Once you are finished, Click on "Add App."
9. Refresh the page. You should now see the McCarthy Library as a link in your course navigation area.
10. You can do this for other important sites as well.



Picture 1



Picture 2

x

Add App

Name
Redirect Tool

URL Redirect
https://

Force open in new tab (For External Links Only)

Show in Course Navigation

Show in Account Navigation

Show in User Navigation

Close Add App

Picture 3