



Professional Development Committee

Friday, 5/13/22 at 9:00am

Zoom: <https://napavalley-edu.zoom.us/j/7179127587>

This meeting will be conducted virtually pursuant to Government Code section 54953(e)(1)(A) and the Memorandum from Napa County Executive Officer Minh C. Tran and Public Health Officer Karen Relucio, M.D., dated September 27, 2021, regarding Recommendation for Continued Remote Attendance at Brown Act meetings.

1. **Welcome**
2. **Announcements and Public Comment**
3. **Adoption of the Agenda 5/13/22**
4. **Approval of Minutes from 4/22/22**
5. **Information item:**
 - 5.1 PLC updates
 - 5.2 Flex day checklist & update
6. **Discussion items:**
 - 6.1 Flex day agenda updates and changes
 - 6.1.1 Lunch for day 1
 - 6.1.2 Morning hour arrangement
 - 6.1.3 Reviewing OPTUM Session options for EAP replacement
 - 6.1.4 Methods for assigning group numbers
 - 6.2 Tour guide training needs
 - 6.3 Route stop confirmation and presenter contact.
 - 6.3.1. Drafting email for presenters.
 - 6.4 Reviewing Map v.5 changes and room lists
 - 6.5 Process for evaluating PD activity request
7. **Action Items**
 - 7.1 Professional Development Requests
8. **Adjourn**
9. **Future agenda items:**
 - 9.1 Process for evaluating PD activity request
 - 9.2 Flex day evaluation survey
 - 9.3 Sabbaticals

