



Faculty Business Committee

October 19, 2021

12:30-1:20pm

via Zoom

<https://cccconfer.zoom.us/j/91788916199>

This meeting is being conducted virtually pursuant to Government Code section 54953(e)(1)(A) and the Memorandum from Napa County Executive Officer Minh C. Tran and Public Health Officer Karen Relucio, M.D., dated September 27, 2021 regarding Recommendation for Continued Remote Attendance at Brown Act meetings.

Minutes

1. **Welcome** (1 min)
2. **Announcements and Public Comment** (2 min)
3. **Adoption of Agenda** (1 min)
M/S/C
4. **Approval of Minutes** (1 min)
 - 4.1. Minutes from September 21, 2021
M/S/C
5. **Discussion Items** (45 min)
 - 5.1 Part-time Faculty Hiring - McGowan
Committee will discuss PT Hiring processes as applied to Dual Enrollment/CCAP
 - Current PT Hiring Process is cumbersome and doesn't reflect our practices, which need to be updated.
 - Dual enrollment/CCAP at NVC faculty have to be hired like any PT faculty at our college. They need to meet minimal qualifications and follow the same process.
 - There are some NVC courses currently being taught at a local high school where the instructors were not hired following our process and do not meet minimal qualifications.
 - PT Hiring Process workgroup: Andrea, May, Jennifer, Antonio, Ricardo

5.2 Academic Rank/Emeritus Revisions – McGowan

+Attachments

Committee will discuss proposed revisions to academic rank policy and emeritus process

- Board policy should not outline the details of the process. It should be in an AP or on the emeritus application itself.
- The senate's document has emeritus and academic rank together. We should separate them.
- Should we change the deadline? Why not take it out? Faculty can apply when they know they are going to retire. The board can decide what month they want to approve them all.
- Rank: new proposed policy has three levels: assistant professor, associate professor, and professor. AP explains timelines.
- Part-time faculty need to be surveyed to potentially add ranks for them.
- Should specify retired faculty who then teach part-time retain the rank of professor (or emeritus professor)

6. Adjourn