



## **Faculty Business Committee**

February 15, 2022

12:30-1:20pm

via Zoom

<https://cccconfer.zoom.us/j/91788916199>

This meeting is being conducted virtually pursuant to Government Code section 54953(e)(1)(A) and the Memorandum from Napa County Executive Officer Minh C. Tran and Public Health Officer Karen Relucio, M.D., dated September 27, 2021 regarding Recommendation for Continued Remote Attendance at Brown Act meetings.

### **Minutes**

1. **Welcome** (1 min)
2. **Announcements and Public Comment** (2 min)
  - GELO results are available at:  
<https://www.napavalley.edu/AboutNVC/loac/Pages/General-Education-Learning-Outcomes.aspx>
  - There will be a campus-wide forum with the Accreditation Visiting Team, Feb. 23 at 4-5 p.m. Campus community is invited to meet the team without executive leadership. It will not be recorded.
3. **Adoption of Agenda** (1 min)
  - M/S/C
4. **Approval of Minutes** (1 min)
  - 4.1. Minutes from October 19, 2021  
  
M/S/C
5. **Information Items** (5 min)
  - 5.1 Chair will update committee on the resolution of CCAP/Min Qual question
    - Only one faculty member did not meet minimum qualifications before being assigned to teach. President of Academic Senate and Vice President, Academic Affairs agreed

to grant emergency equivalency for one course only, consistent with AP 7211. The instructor will go through equivalency review before another assignment.

**6. Discussion Items (20 min)**

6.1 DE Update – McGowan, Pruitt, Gillis, Cresci  
+Attachment

The DE Workgroup will update the committee on recent developments

- CVC Exchange document shows information condensed from a number of courses.
- We are not home college ready yet. Maybe by July.
- We don't have the infrastructure right now to join the consortium.
- This may be a useful information item, so AS Senate has a heads up about what joining the consortium entails.
- Once we are home college ready, students can take courses elsewhere and their financial aid goes with them. Students can't come to us until we join the consortium.

6.2 PT Faculty Hiring Workgroup update – Bewick

The PTF Hiring Workgroup will discuss proposed revisions to procedures

- Draft brings part-time hiring in line with full time hiring process, which was updated March 2020. Main changes are highlighted.
- References to Division Chair have been updated to Faculty Chair or Program Coordinator, or dean upon PC request.
- Divisions operate differently in terms of Dean involvement.
- Specific Hiring section: should align with scheduling process and who is involved.
- Once needs are identified, there has been an issue with timeliness of getting information from HR.
- Appraisal of applicants: HR has to vet initial applicants. Do we want to put language in the policy that support a quicker turnaround?
- Email questions to Andrea

**7. Action Items (20 min)**

7.1 BP/AP 4XXX Academic Rank – McGowan

+Attachments

Committee will vote to recommend draft academic rank policy and procedures

- Rank for part-timers will be addressed separately.
- Emeritus will be in a separate BP/AP.
- M/S/C for both

7.2 Revised AP 7211 – McGowan

+ Attachment

Committee will vote to recommend proposed revision to AP 7211

- Senate approved this AP last year. Since then, FT faculty member wanting to teach in another discipline reading an equivalency review. AP was unclear how to process it. New draft has inserted language, highlighted in green, into the previous draft.
- M/S/C

7.3. Bylaws Revision – McGowan

+Attachment

Committee will vote to recommend proposed revisions to the Academic Senate bylaws

- Postponed. M/S/C

**8. Future Items**

8.1 Emeritus Procedure

8.2 Course Cap Policy update

8.3 Administrative Procedure: Accreditation

**9. Adjourn**