

## **CVC Exchange and Consortium Information Sheet**

### CVC Exchange

The CVC Exchange allows students to enroll in transfer courses not currently available at their Home College to complete their general education requirements without needing to fill out a separate application for each college.

Financial aid and academic transcripts are automatically transferred between the two schools. Online courses through CVC Exchange are the same cost as a student's local college. There are no additional costs to use this service.

### Levels

Home College Readiness: Once completed, your college's students can take courses on the CVC Exchange, reaching their educational goals faster. Your students will apply directly to the Teaching College and can take up to two (2) CVC Exchange courses per term.

Course Finder (Phase 1): In addition to the above, your college's online courses are now on CVC Exchange and available to other college's students. Seat counts are live and read from your Student Information System (SIS) in real-time. Students will still complete a full application to your college when they take one of your college's CVC Exchange courses.

Cross Enrollment (Phase 2): The student experience is now more automated and equitable with instantaneous cross-enrollment. Instead of completing a full application at the Teaching College, a student's Home College information (including residency) pre-populates the fields of an abbreviated enrollment record, and seat counts and course information are updated in real-time from the Teaching College's SIS. Note: The description above assumes both the Home College and the Teaching College have completed the implementation of Cross Enrollment (Phase 2).

\*Phase 1 requires joining the CVC Consortium which is also a commitment to Phase 2.

### To join the CVC Consortium:

- College must download and complete a self-assessment packet
- Provide a copy of a local academic senate resolution or statement of affirmation in support of participation in the CVC Consortium is required to join.
- Schedule a 30-minute informational call with the CVC-OEI technical implementation team

### CVC Consortium Requirements

#### General Requirements:

- A student's home college is where they complete orientation and ed planning. The home college will award the final degree or certificate.
- Students have to be enrolled in 6 units at their home college. They must have a 2.0 GPA or above.
- Financial Aid is disbursed and managed through the home college. It can be used to pay for courses at the away college.

- The college has to use Canvas.
- Implementation to be a Teaching College has to be completed by June 2023 under the current form.
- IT resources need to be connected by the implementation date.

#### Course Review and Alignment:

- College must prepare faculty prior to online teaching through Introduction to Teaching with Canvas and Introduction to Online Teaching & Learning courses. **(Our IDI DE Pedagogy Workshop was a combination of these courses.)**
- College must formally adopts the OEI Course Design Rubric. **(NVC formally adopted this in Fall 2018. It is Appendix A of our DE Plan.)**
- College must establish a Local Peer Online Course Review (POCR) process certified by CVC-OEI designed to align the College's online courses to the CVC-OEI Course Design Rubric. **(Our POCR adopted Spring 2020 is based almost verbatim on recommendations from CVC).**
- Certification requires the college join the consortium.
- Certification requires peer reviewers complete and pass the 4-week POCR course.
- The rubric is currently designed for asynchronous courses only. Combination courses can be on the exchange but they won't receive the peer reviewed designation that rises them to the top.
- The consortium is currently brainstorming how to include a "live" component to the rubric.
- The 4-week POCR course showed their approved peer review process to be time consuming and cumbersome. The emphasis is on detailed written feedback, constructed in a very specific way. Total time to review each course might be 15 hours or more.
- 20% of all online courses or sections will meet alignment with the rubric by implementation (June 2023)
- Course technology and materials must comply with the accessibility requirements of Section 508 of the Federal Rehabilitation Act of 1973

#### Courses and Support

- Incorporate online support services (such as NetTutor, Zoom, Canvas Studio, etc.)
- Consortium Colleges can leverage the Foundation for California Community Colleges negotiated rates for nonsubsidized technologies.
- Explore developing additional online courses that fill critical gaps as outlined by the CVC-OEI management team.

#### Consortium

- Establish a College Consortium Team comprised of the appropriate administrators, faculty, and staff, including a designated Project Lead who will serve as the representative and provide ongoing communication to the College and back to the CVC-OEI management team.
- Actively participate in CVC-OEI Consortium activities and respond to communications in a timely manner and in accordance with the Consortium Charter.