



**Educational Technology Committee**

**MINUTES**

**4/15/2020**

**Zoom Meeting (via Academic Senate/ETC Canvas Page)**

**12:30pm – 1:20pm**

**1.0 Call to Order**

Present: Josh Hanson, May Jong, Stephanie Grohs, Jennifer Stanley, Brandon Tofanelli

**2.0 Introduction of Guests**

**2.1** Gail Rulloda

**3.0 Adoption of Agenda**

**4.0 Approval of Minutes**

-3/11/2020 Meeting  
APPROVED

**5.0 Public Comments/Announcements**

**6.0 Discussion Items**

**6.1** NVC response to COVID-19 as it relates to the ETC

Looking through the current “COVID19\_Technology\_Services\_DII 20-01.pdf”, many services were being offered throughout the state but it is unclear how many are relevant to disciplines at NVC.

Josh brought up how Proctorio is most likely not a workable solution for transitioned online classes as they require a webcam - and we can't demand students get a webcam for a class that started in-person.

May Jong brought up that instructors are facing a lot of varying issues but there doesn't seem to be a good way or forum to discuss these issues with so much normal business to cover.

To address the current issues faculty are facing in technology, we will survey faculty.

The four things we'll be inquiring about:

1. What is the largest technological obstacle you now face with all-online instruction?

2. From your interactions with students, what is the largest technological obstacle your students now face?
3. Is there any hardware or software that could help with either obstacle above? (That you are aware of)
4. What further support would help your online instruction?

We're not expecting many responses from #3 because of how new these problems are.

## **6.2 Review of proposed 2020-2021 IT Unit plan**

The unit plan submitted by IT is asking for a big change in organization and position structure. It is unclear if this will bring in much needed personnel or if it is mainly reclassifying employees already present. If it is the latter, it doesn't address that large lack of redundancy in the IT department. If someone needs something fixed in active directory, there is only one employee that can do it. For such a vital component of campus infrastructure, this is an issue.

The other issue was a lack of reference for the organizational shift. What does the current org. chart look like and how do all of these personnel changes fit into that.

Other than the re-classification, all funding requests for additional hardware are very in line with the Educational Technology Committee's assessment of needs for instruction.

## **6.3 Santa Rosa JC structure and funding**

### **6.3.1 Moved to next meeting in May**

## **7.0 Action Items**

## **8.0 Next Meeting**

### **8.1 Wednesday May 15<sup>th</sup>, 2020**

## **9.0 Adjournment**

Faculty members:

Josh M Hanson (Chair)

Admin. Members:

Dean Maria Villagomez

Classified Members:

Brandon Tofanelli

May Jong  
Stephanie Grohs  
Jennifer Stanley

Meeting Link:

[https://ccc-confer-demo.meets.cirqlive.com/pages/guest.exe?meets\\_access\\_eventId=650760&meets\\_access\\_pageType=event&meets\\_access\\_sectionId=181047&meets\\_access\\_version=2&meets\\_url=hjSMU9hy5KYemdU1sWRPBi0VdJE35tflmnO1RcwKxSBX8lgy1HslpBi\\_mM\\_ycjXW](https://ccc-confer-demo.meets.cirqlive.com/pages/guest.exe?meets_access_eventId=650760&meets_access_pageType=event&meets_access_sectionId=181047&meets_access_version=2&meets_url=hjSMU9hy5KYemdU1sWRPBi0VdJE35tflmnO1RcwKxSBX8lgy1HslpBi_mM_ycjXW)

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