

The Distance Education workgroup met on Feb. 25 and recommended that the following be included in the bylaws for the joint Distance Education and Educational Technology Committee:

1. Regularly review and publish guidelines for best practices in distance education.
2. Assist with assessment of how distance education meets accreditation standards and make recommendations as needed.
3. Coordinate and schedule peer observation course reviews once every 6 years for each faculty member teaching in the mode of distance education.

The DE work group suggested at least 4-5 faculty are needed on the committee to do peer observation course reviews.